

## **Public Notice**

The County of Webb is currently soliciting proposals to enter into a contract with a 501(c) (3) Non-Profit organization in order to construct four (4) new homes to be built in the Colonias along HWY 359. The 501(C)(3) Non-Profit Corporation will be responsible for leveraging the County grant funds with their Non-Profit funds and constructing four (4) new homes from start to finish.

### **RFP -2013-001 "New Home Construction Built by 501(C) (3) Non-Profit Corporation"**

Proposals must be submitted in one original and seven(7) copies in sealed envelopes to the Webb County Clerk's Office. Sealed envelopes must be marked (Sealed Proposal) with Proposal number and title on front lower left hand corner of envelope.

#### **Mark Proposal: RFP -2013-001 "New Home Construction Built by 501(C) (3) Non-Profit Corporation"**

Proposals should be either hand delivered or mailed to the following location:

**Webb County Justice Center  
Webb County Clerk's Office  
1110 Victoria, St. Suite 201, 2<sup>nd</sup> Floor  
Laredo, Texas 78042-0029**

A pre-proposal conference will be held on Friday, January 25, 2013 at 2:00 P.M. at the Self Help Center. Contractors may visit proposed job site at this time.

Proposals must be delivered no later than 2:00 P.M. on Thursday January 31, 2013 at which time all proposals received will be opened and read to the public. Proposals received after the time and date specified will have no consideration.

Proposals will be held by the County of Webb for a period not to exceed ninety (90) days from the date of the proposal opening for the purpose of reviewing the proposals and scoring prior to Award of Contract

For additional information or to obtain copies of Request for Proposals contact the Webb County Purchasing Department , 1110 Washington Suite 101, Laredo, Texas 78040 (956)523-4127 Leticia Gutierrez. More information concerning this proposal is available at [www.webbcountytx.gov](http://www.webbcountytx.gov) under Departments, Purchasing Agent.

The County of Webb reserves the right to negotiate with any and all individuals, firms or organizations that submit proposals as per the Texas Professional Procurement Act and the Uniform Grant and Contract Management Standards.

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Dr. Cecilia Moreno  
Webb County Purchasing Agent  
Publish on Thursday January 17, & 24, 2013

THIS FORM MUST BE INCLUDED WITH Bid Package; PLEASE CHECK OFF EACH ITEM AND SIGN

**“Sealed RFP”**

RFP-20132013-001 “New Home Construction Built by 501(c) (3) Non-Profit Corporation”

- ☐ Public Notice
- ☐ General
- ☐ Proposer Information Form
- ☐ Conflict of Interest Forms
- ☐ Debarment Certification
- ☐ Terms & Conditions
- ☐ Proof of No Delinquent Tax Owed to Webb County

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Signature

WEBB COUNTY  
RFP-2012-108  
“New Construction Built by 501(c)(3) Non-Profit Corporation”

**PROJECT NAME:** Webb County Self-Help Center Program New Construction

**PROJECT LOCATION:** Hwy 359 Colonias; Los Altos, Tanquecitos I&II, San Carlos I&II, Ranchitos 359 East and Pueblo Nuevo

1. **GENERAL:**

- A. All proposals will be evaluated using Texas Civil Statutes, Professional Service Procurement Act, Texas Government Code, Chapter 225.4.
- B. The County of Webb shall negotiate a contract with the lowest, most qualified proposer.
- C. The initial selection shall be based on the demonstrated competence and qualifications of the 501(c)(3) Non-Profit Corporation, who is to provide the services.

1. All Non-Profit Corporations will be scored on the following:

Experience	55 points
Work Performance	25 points
Capacity to Perform	15 points
Affirmative Action	5 points
Total Score	100 points

- D. After the County of Webb makes its selection, it shall proceed to negotiate a contract at a fair and reasonable price.
- E. If the County of Webb is unable to negotiate a satisfactory contract with the most highly qualified Non-Profit Corporation, the County shall end negotiations with that Non-Profit Corporation and begin negotiations with the second most highly qualified Non-Profit Corporation. The negotiations shall be undertaken in this sequence until a contract is made.
- F. Ethical Standards- It shall be a breach of ethics to offer, give or agree to any County official, committee member or employee to solicit, demand, accept or agree to accept from another person, entity, or organization, a gratuity or any offer of employment in connection with any decision, approval, disapproval, recommendation, preparation or any part of a program requirement or purchase request, influencing the content of any specification or procurement standard, rendering of advise, investigation, auditing, or in any other advisory capacity in any proceeding of application, request for ruling, determination, claim or

contract or subcontract, or to any solicitation or proposal therefore pending before the County Commissioners.

G. Minimum Standards for Responsible 501(c)(3) Non-Profit Corporation; a prospective 501(c)(3) Non-Profit Corporation must affirmatively demonstrate their responsibility. A prospective 501(c)(3) Non-Profit Corporation, must submit an RFP, represent to the County of Webb that it meets the following requirements:

- Possess or is able to obtain adequate financial resources as required to perform under the RFP;
- Be able to comply with the required or proposed delivery schedule to be stipulated in the awarded contract;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

H. Hold Harmless Clause-Successful Professional Service Provider shall defend, indemnify and, save harmless Webb County and all its County officials, committee member, and employees from all suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property, on account of any negligent act or fault of the successful Professional Service Provider, or any agent, employee, subcontractor or supplies in execution of, or performance under any contract which may result from award. Successful Professional Service Provider indemnifies and will indemnify and save harmless Webb County from liability, claim or demand arise from event or casualty happenings or within the occupied premises themselves or happening upon or in any or the halls, elevators, entrances, stairways or approaches of or to facilities within which the occupied premises are located. Successful Professional Service Provider shall pay any judgment with costs, which may be obtained, against Webb County by counsel reasonably acceptable to Webb County. Successful Professional Service Provider's indemnity hereunder shall include, but is not limited to, claims relating to patent, copyright or trademark infringement, and the like, arising out of the goods or services provided by successful Professional Service Provider.

I. Webb County reserves the right to select a 501(c)(3) Non-Profit Corporation for each home to be built or one 501(c)(3) Non-Profit Corporation for both homes.

## **II. SCOPE OF SERVICES:**

The County of Webb is currently soliciting proposals to enter into a contract with a 501(c)(3) Non-Profit Corporation in order to construct four (4) new homes to be built in the Colonias along HWY 359. The 501(c)(3) Non-Profit Corporation will be responsible for leveraging the County grant funds with their Non-Profit funds and constructing four (4) new homes from start to finish. The following requirements must be met;

1. All new construction activities must meet accessibility requirements pursuant to 2306.514 of the Texas government Code.
2. All new construction activities must meet at a minimum, 2006 International Residential Code (IRC).
3. All homes must be inspected by a licensed Texas Real Estate Commission (TREC) Inspector. The inspector must ensure that all new construction homes are complete, safe and meet or exceed 2006 IRC. A copy of the inspection report must be provided to the homeowner and Webb County.
4. The homes to be constructed will be designed to fit the needs of the eligible colonia families in regards to size, property size, and location of infrastructure.
5. Leveraging of County grant funds may be provided by the 501(c)(3) Non-Profit Corporation from other donations, grants, contributions, or their own funds as respective funding agency permits.
6. Contract time extensions will not be considered.
7. The assisted homeowner shall be required to contribute "self-help sweat equity" hours towards the construction of the home which shall be coordinated and documented by the selected non-profit for the Self-Help Center Program.

**The 501(c)(3) Non-Profit Corporation will work with the Economic Development Department and CAA-Self-Help Center and follow all time, program and income requirements set forth by the Texas Department of Housing and Community Affairs Office of Colonia Initiatives.**

### **III. CRITERIA:**

#### **A. Experience of Firm:**

1. Development of similar or related projects. Please provide a listing of past projects and client contact person.
2. How many rehabilitation projects inspections or new construction projects has or is your firm working on that are local, state and federally funded.
3. Currently, how many projects located in this general region is your firm working on.

#### **B. Work Performance:**

1. Can you provide time completion dates for project activities?

\_\_\_\_\_ YES (please provide time chart)

\_\_\_\_\_ NO (If no, please explain)

2. Submit a brief summary report on your approach to management of projects within budgetary constraints. Also, include a statement identifying your firm's methodology in the development of such a plan.
3. Various elements of the plan will require review and/or approval of different County Offices and Departments as well as other entities (i.e., County Commissioners, County and County Engineer). Please submit a brief summary of your approach regarding the coordination of these efforts.
4. Please provide a list of five past/current clients where your firm has provided similar service.

**C. CAPACITY TO PERFORM:**

1. Submit a brief summary of staffing level/experience of staff.
2. Please provide a summary detailing how your firm plans to leverage funds in order to carry out the construction of the four (4) homes.

**D. AFFIRMATIVE ACTION:**

- a) Is the proposing firm a small business or a minority firm?

\_\_\_\_\_ YES

\_\_\_\_\_ NO (If yes, explain)

\_\_\_\_\_  
SIGNATURE OF PRINCIPAL

\_\_\_\_\_  
DATE

NOTE: All submissions relative to this Proposal shall become the property of Webb County and are non-returnable. If any further information is required please call the Webb County Purchasing Agent, Dr. Cecilia Moreno, at (956) 523-4125 or Mr. Juan Vargas, at (956) 523-4605.

Proposer Information

Name of Proposer: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature of Person Authorized to Sign RFP:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

Indicate status as to "Partnership", "Corporation", "Land Owner", etc.

\_\_\_\_\_

\_\_\_\_\_  
(Date)

**Note:**

All submissions relative to these Qualifications shall become the property of Webb County and are nonreturnable.

If any further information is required please call the Webb County Purchasing Agent, Dr. Cecilia May Moreno, at (956)523-4125 or Administrative Assistant, Leticia Gutierrez, at (956)-523-4127.

PROOF OF NO DELINQUENT TAXES OWED TO WEBB COUNTY

Name \_\_\_\_\_ owes no delinquent property taxes to Webb County.

\_\_\_\_\_ owes no property taxes as a business in Webb County.  
(Business Name)

\_\_\_\_\_ owes no property taxes as a resident of Webb County.  
(Business Owner)

\_\_\_\_\_  
Person who can attest to the above information

**\* SIGNED NOTORIZED DOCUMENT AND PROOF OF NO DELINQUENT TAXES TO WEBB COUNTY.**

The State of Texas

County of Webb

Before me, a Notary Public, on this day personally appeared \_\_\_\_\_, know to me (or proved to me on the oath of \_\_\_\_\_ to be the person whose name is subscribed to the forgoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

Given under my hand and seal of office this \_\_\_\_ day of \_\_\_\_\_ 2012.

Notary Public, State of Texas

\_\_\_\_\_

(Print name of Notary Public here)

My commission expires the \_\_\_\_ day of \_\_\_\_\_ 20\_\_.

## Webb County

### Conflict of Interest Disclosure

Effective January 1, 2006, Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. By law, this questionnaire must be filed with the records administrator of Webb County no later than the 7<sup>th</sup> business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor. The questionnaire may be viewed and printed by following the link before:

By submitting a response to this request, the vendor represents that it is in compliance with the requirements of Chapter 176 of the Texas Local Government Code.

The Webb County Officials who come within Chapter 176 of the Local Government Code relating to filing of Conflict of Interest Questionnaire (Form CIQ) include:

1. Webb County Judge Danny Valdez
2. Commissioner Miguel Montemayor
3. Commissioner Rosaura "Wawi" Tijerina
4. Commissioner John Galo
5. Commissioner Jaime Canales
6. Judge Joe Lopez, Chairman, 49<sup>th</sup> Judicial District
7. Judge Becky Palomo, 341<sup>st</sup> Judicial District
8. Judge Monica Notzon, 111<sup>th</sup> Judicial District

Please send completed forms to the Webb County Clerk's Office located at 1110 Victoria, Suite 201, Laredo, Texas 78040.

**CONFLICT OF INTEREST QUESTIONNAIRE****FORM CIQ**

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

**OFFICE USE ONLY**

Date Received

**1** Name of person who has a business relationship with local governmental entity.**2** ☐ Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

**3** Name of local government officer with whom filer has employment or business relationship.\_\_\_\_\_  
Name of Officer

This section (Item 3 including subparts A, B, C &amp; D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

☐ Yes☐ No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

☐ Yes☐ No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes☐ No

D. Describe each employment or business relationship with the local government officer named in this section.

**4**\_\_\_\_\_  
Signature of person doing business with the governmental entity\_\_\_\_\_  
Date

Adopted 06/29/2007

**CERTIFICATION**  
**REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY**  
**EXCLUSION FOR COVERED CONTRACTS**

**PART A.**

Federal Executive Orders 12549 and 12689 require the Texas Department of Agriculture (TDA) to screen each covered potential contractor to determine whether each has a right to obtain a contract in accordance with federal regulations on debarment, suspension, ineligibility, and voluntary exclusion. Each covered contractor must also screen each of its covered subcontractors.

In this certification "contractor" refers to both contractor and subcontractor; "contract" refers to both contract and subcontract.

By signing and submitting this certification the potential contractor accepts the following terms:

1. The certification herein below is a material representation of fact upon which reliance was placed when this contract was entered into. If it is later determined that the potential contractor knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, or the TDA may pursue available remedies, including suspension and/or debarment.
2. The potential contractor will provide immediate written notice to the person to which this certification is submitted if at any time the potential contractor learns that the certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
3. The words "covered contract", "debarred", "suspended", "ineligible", "participant", "person", "principal", "proposal", and "voluntarily excluded", as used in this certification have meanings based upon materials in the Definitions and Coverage sections of federal rules implementing Executive Order 12549. Usage is as defined in the attachment.
4. The potential contractor agrees by submitting this certification that, should the proposed covered contract be entered into, it will not knowingly enter into any subcontract with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Department of Health and Human Services, United States Department of Agriculture or other federal department or agency, and/or the TDA, as applicable.

Do you have or do you anticipate having subcontractors under this proposed contract?

☐ Yes

☐ No

5. The potential contractor further agrees by submitting this certification that it will include this certification titled "Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion for Covered Contracts" without modification, in all covered subcontracts and in solicitations for all covered subcontracts.
6. A contractor may rely upon a certification of a potential subcontractor that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract, unless it knows that the certification is erroneous. A contractor must, at a minimum, obtain certifications from its covered subcontractors upon each subcontract's initiation and upon each renewal.
7. Nothing contained in all the foregoing will be construed to require establishment of a system of records in order to render in good faith the certification required by this certification document. The knowledge and information of a contractor is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
8. Except for contracts authorized under paragraph 4 of these terms, if a contractor in a covered contract knowingly enters into a covered subcontract with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, Department of Health and Human Services, United States Department of Agriculture, or other federal department or agency, as applicable, and/or the TDA may pursue available remedies, including suspension and/or debarment.

**PART B. CERTIFICATION REGARDING DEBARMENT, SUSPENSION,  
INELIGIBILITY AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS**

Indicate in the appropriate box which statement applies to the covered potential contractor:

- ☐ The potential contractor certifies, by submission of this certification, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this contract by any federal department or agency or by the State of Texas.
- ☐ The potential contractor is unable to certify to one or more of the terms in this certification. In this instance, the potential contractor must attach an explanation for each of the above terms to which he is unable to make certification. Attach the explanation(s) to this certification.

Name of Contractor	Vendor ID No. or Social Security No.	Program No.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed/Typed Name and Title of  
Authorized Representative

## **COUNTY OF WEBB**

### **Terms and Conditions of Invitations for Bids/Proposals**

#### 1. **GENERAL CONDITIONS:**

Proposers/Bidders are required to submit their proposals upon the following expressed conditions:

- (A) Proposers shall thoroughly examine the scope of work and layouts, instructions and all other contract documents.
- (B) Proposers shall make all investigations necessary to thoroughly inform themselves regarding plant and facilities for delivery of materials and equipment as required by the bid conditions. No plea of ignorance by the bidder of conditions that exist or that may hereafter exist as a result of failure to fulfill in every detail the requirements of the contract documents of the County or the compensation of the vendor.
- (C) Proposers is advised that all County contracts are subject to all legal requirements provided for in county, state and federal statutes and regulations.
- (D) A Pre-Proposal conference will be held on Friday, January 25, 2013 at 2:00 P.M. at Self Help Center, the number is (956)728-1481.

#### 2. **PREPARATION OF BIDS/PROPOSALS:**

Proposals will be prepared in accordance with the following:

- (A) Unit prices shall be shown and where there is an error in extension of prices, the unit price shall govern.
- (B) Alternate bids will not be considered unless specifically requested within the proposal package.
- (C) Proposed Period of Performance (POP) must be shown and shall include Sundays and holidays.
- (D) Bidders will not include Federal taxes or State of Texas limited sales excise and use taxes in bid prices since the County of Webb is exempt from payment of such taxes. An exemption certificate will be signed where applicable upon request.

#### 3. **DESCRIPTION OF SUPPLIES:**

Any catalog or manufacturer's reference used in describing an item is merely descriptive, and not restrictive, unless otherwise noted, and is used only to indicate type and quality of material. Bidders are required to state exactly what they intend to furnish otherwise they shall be required to furnish the items as specified.

4. SUBMISSION OF BIDS/PROPOSALS:

- (A) Bids/Proposals and changes thereto shall be enclosed in sealed envelopes addressed to the Webb County Clerk. The name and address of the bidder, the date of the proposal opening and the material or service bid on shall be placed on the outside of the envelope.
- (B) Bids/Proposals must be submitted in the forms furnished. Electronic bids/proposals will not be considered. Bids/Proposals, however, may be modified by written notice provided such notice is received at the County Clerk's Office before the time and date set for the proposal opening.
- (C) Samples, when required, must be submitted within the time specified, at no expense to the County of Webb. If not destroyed or used up during testing, samples will be returned upon request at the proposer expense.

5. REJECTION OF BIDS/PROPOSALS:

- (A) The Purchasing Agent may reject a bid/proposal if it is deemed to be non responsive and/or provided by not responsible bidder/proposer.
- (B) No bid/ proposal submitted herein shall be considered if the proposer owes any delinquent taxes to the County of Webb at the time proposals are opened. In the event that the successful proposer herein subsequently becomes delinquent in the payment of his or its County taxes, such fact shall constitute grounds for cancellation of the contract.
- (C) No bid/proposal submitted herein shall be considered unless the bidder/proposer warrants that upon execution of a contract with the County of Webb, the bidder/ proposer will not engage in employment practices which have the effect of discriminating against employees or prospective employees because of race, color, sex, creed, disability, or national origin and will submit such report as the County may thereafter require to assure compliance.
- (D) The County may, however, reject all proposals whenever it is deemed in the best interest of the County to do so, and may reject any part of a bid. County may also waive any minor informalities or irregularities in any bid.

6. WITHDRAWAL OF BIDS/PROPOSALS:

Proposals may not be withdraw after the closing time and date.

7. LATE BIDS/PROPOSALS OR MODIFICATIONS:

Proposals and modifications received after the time set for the proposal submission will not be considered.

8. CLARIFICATIN OR OBJECTION TO PROPOSAL SPECIFICATIONS:

If any person contemplating submitting a proposal for this contract is in doubt as to the true meaning of the specifications, or other bid/proposal documents or any part thereof, the bidder/proposer may submit to the Purchasing Agent on or before five days prior to scheduled opening a request for clarification. All such requests for information shall be made in writing and the person submitting the request will be responsible for its prompt delivery. Any interpretation of Webb County proposal package specification instructions, if made, will be made only by Addendum duly issued. A copy of such Addendum will be posted on the web-site and email to the vendors list that have received email copy of package. The County will not be responsible for any other explanation or interpretation made or given prior to the award of the contract. Any objections to the specifications and requirements as set forth in this proposal must be filed in writing with the Purchasing Agent on or before five days prior to the scheduled opening.

Where there is a question that will not lead to an addendum, the questions will be made in writing to the Purchasing Department. The answer will be in writing posted on the website for everyone to receive the same response.

9. DELINQUENT TAXES:

All vendors seeking to do business with Webb County must owe no delinquent taxes to the County. Attestation of owing no delinquent taxes will be required. If a vendor owes taxes to Webb County, those taxes should be paid before submitting a proposal.

10. AWARD OF CONTRACT:

- (A) The contract will be awarded to the best qualified according to the bid/proposal criteria and a written award letter will be issue.
  - (1) Award of a bid/proposal requires formal approval by the Commissioners Court.
  - (2) Bid/Proposal contract must also be approved by the Commissioners Court.

- (3) The written notice to proceed will be provided after all contract documents are signed.
- (D) Prices must be quoted F.O.B. Webb County with all transportation charges prepaid, unless otherwise specified in the Invitation for Bids/Proposals.
- (E) Delivery time will be considered in breaking of tie proposals.
- (F) A Pre-Construction conference will be scheduled within 10 days of award.
- (G) Period of Performance will commence with written Notice to Proceed.

11. BID BOND

A bid bond in the amount of 5% of the Bid/Proposal issued by an acceptable surety company shall be submitted with each bid. A certified check or Bank Draft payable to the Webb County may be submitted in lieu of the Bid Bond. All such bonds, cashier checks shall be drawn payable to Webb County.

12. PERFORMANCE AND PAYMENT BOND

A Performance Bond is require for construction work if the contract is in excess of \$100,000; and a Payment Bond is require if the contract is in excess of \$25,000. The requirements is for all prime contractors which enter into a formal contract with the State, any department, board, agency, municipality, county, school district or any division or subdivision.

The failure of the successful bidder to execute the agreement and supply the required bonds within ten (10) days after the prescribed forms are presented for signature, or within such extended period as Webb County may grant, shall constitute a default and the Webb County may, at its option either award the contract to next lowest responsible bidder, or re-advertise for bids. In either case, the Webb County may charge against the bidder the difference between the amount of the bid, and the amount for which a contract is subsequently executed irrespective of whether this difference exceeds the amount of the bid bond. If a more favorable bid is received through re-advertisement, the defaulting bidder shall have no claim against Webb County for a refund.

13. WORKERS' COMPENSATION INSURANCE COVERAGE:

The Workers' Compensation Commission has adopted Rule 110.110 effective with all bids advertised after September 1, 1994. The TWCC has stated that it is aware that a statutory requirement for workers' compensation insurance coverage is not being met. Therefore, Rule 110.110 requires that all bidders be covered under workers' compensation insurance to achieve compliance from both contractor(s) and governmental entities. **Attachment A** is provided in

accordance with the requirements on governmental entities. Please read carefully and prepare your bid in full compliance to TWCC Rule 110.110. Failure to provide the required certificates upon submission of a bid could result in your bid being declared non-responsive.

14. REFERENCES:

Webb County requires proposer to supply with this proposal, a list of at least three (3) references where like services have been supplied by their firm. Include name of firm, address, telephone number and name of representative.

15. STATEMENTS:

No oral statement of any person shall modify or otherwise change, or affect the terms conditions, plans and/or specifications stated in the bid/proposal packages.

16. ETHICS:

The proposer shall not accept or offer gifts or anything of value nor enter into any business arrangement with any employee, of the Webb County Purchasing Department.

17. PROPRIETARY INFORMATION:

All materials submitted to the County become public property and are subject to the Texas Open Records Act upon receipt. If a proposer does not desire proprietary information in the proposal to be disclosed, each page must be identified and marked proprietary a time of submittal. The County will, to the extent allowed by law, endeavor to protect such information from disclosure. The final decision as to what information must be disclosed, however, lies with the Texas Attorney General. Failure to identify proprietary information will result in all unmarked sections being deemed non-proprietary and available upon public request.

PROOF OF NO DELINQUENT TAXES OWED TO WEBB COUNTY

Name \_\_\_\_\_ owes no delinquent property taxes to Webb County.

\_\_\_\_\_ owes no property taxes as a business in Webb County.  
(Business Name)

\_\_\_\_\_ owes no property taxes as a resident of Webb County.  
(Business Owner)

\_\_\_\_\_  
Person who can attest to the above information

**\* SIGNED NOTORIZED DOCUMENT AND PROOF OF NO DELINQUENT TAXES TO WEBB COUNTY.**

The State of Texas

County of Webb

Before me, a Notary Public, on this day personally appeared \_\_\_\_\_, know to me (or proved to me on the oath of \_\_\_\_\_ to be the person whose name is subscribed to the forgoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed.

Given under my hand and seal of office this \_\_\_\_ day of \_\_\_\_\_ 2012.

Notary Public, State of Texas

\_\_\_\_\_  
(Print name of Notary Public here)

My commission expires the \_\_\_\_ day of \_\_\_\_\_ 20\_\_.